



To: Councillor Allan, Convener; Councillor Houghton, Vice Convener; and Councillors Allard, Cameron, Copland, Delaney, Graham, Macdonald and Reynolds.

Trade Union Advisers: Carole Thorpe and Ron Constable (EIS); Mike Middleton and Brenda Murdoch (GMB); Sid Sandison and Thomas Whyte (SSTA); Kenny Luke and Alison Robertson (UNISON); Joe Craig and Mishelle Gray (UNITE); and Rob Stephen and 1 vacancy (VOICE).

Town House,  
ABERDEEN, 21 June 2018

## **STAFF GOVERNANCE COMMITTEE**

The Members of the **STAFF GOVERNANCE COMMITTEE** are requested to meet in **Committee Room 2 - Town House** on **FRIDAY, 29 JUNE 2018 at 2.00pm.**

FRASER BELL  
CHIEF OFFICER - GOVERNANCE

### **B U S I N E S S**

#### **DETERMINATION OF URGENT BUSINESS**

1.1 There are no items at this time

#### **DETERMINATION OF EXEMPT BUSINESS**

2.1 There are no items of exempt business

#### **DECLARATIONS OF INTEREST**

3.1 Members are requested to declare any interests

## **REQUESTS FOR DEPUTATION**

4.1 None at this time

## **MINUTE OF PREVIOUS MEETING**

5.1 Minute of Previous Meeting of 4 May 2018 (Pages 5 - 10)

## **COMMITTEE PLANNER**

6.1 Committee Business Planner (Pages 11 - 14)

## **NOTICES OF MOTION**

7.1 None at this time

## **REFERRALS FROM COUNCIL, COMMITTEES AND SUB COMMITTEES**

8.1 None at this time

## **PARTNERSHIP APPROACH ARRANGEMENTS**

9.1 Transgender Employment Provision and Proposed Mental Health Action Plan - RES/18/054 (Pages 15 - 20)

## **STAFF GOVERNANCE STANDARDS**

10.1 There are no items under this heading

## **WORKFORCE STRATEGY**

11.1 There are no reports under this heading

## **COUNCIL POLICIES AFFECTING STAFF**

12.1 Review of the Managing Substance Misuse Policy - RES/18/049 (Pages 21 - 42)

## **HEALTH, SAFETY & WELLBEING OF STAFF**

- 13.1 Corporate Health & Safety Quarterly Report - January to March 2018 - GOV/18/031 (Pages 43 - 64)
- 13.2 Corporate Health and Safety Annual Report - 1 April 2017 to 31 March 2018 - GOV/18/030 (Pages 65 - 78)
- 13.3 Occupational Health Quarterly Report - January to March 2018 - GOV/18/033 (Pages 79 - 88)
- 13.4 Occupational Health Annual Report - 1 April 2017 to 31 March 2018 - GOV/18/035 (Pages 89 - 98)

## **ESTABLISHING AND PROMOTING VALUES FOR THE ORGANISATION**

- 14.1 There are no reports under this heading

## **EMPLOYEE APPEALS AND DISPUTES**

- 15.1 There are no reports under this heading

## **EXEMPT / CONFIDENTIAL BUSINESS**

- 16.1 There are no items under this heading

EHRIA's related to reports on this agenda can be viewed at  
[Equality and Human Rights Impact Assessments](#)

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Should you require any further information about this agenda, please contact Steph Dunsmuir, tel 01224 522503 or email [sdunsmuir@aberdeencity.gov.uk](mailto:sdunsmuir@aberdeencity.gov.uk)